

Please Type in the Boxes Below. Print Out Form and Mail To: Legal Tax Service, Inc. P.O. Box 10060 Pittsburgh, PA 15236-6060

LEGAL TAX SERVICE, INC.

BOROUGH OF WEST MIFFLIN

EMPLOYER'S QUARTERLY LOCAL SERVICES TAX (ACT 7) REPORT

BUSINESS NAME:

EIN:

ACCOUNT#:

PHONE:

1st Quarter – Ends – 03/31 – Due 04/30
2nd Quarter – Ends – 06/30 – Due 07/31
3rd Quarter – Ends – 09/30 – Due 10/31
4th Quarter – Ends – 12/31 – Due 01/31

TAX YEAR:

QUARTER:

QUARTER ENDING DATE:

1. NUMBER OF EMPLOYEES

2. TOTAL TAX REMITTED.....

\$52.00 ANNUALLY PER EMPLOYEE.

WITHHOLDING AMOUNT MUST BE PRORATED FROM
EACH PAY PERIOD AND REMITTED QUARTERLY.

3. PENALTY AND INTEREST 1% PER MONTH

\$

4. TOTAL DUE

\$

**PLEASE ATTACH EMPLOYEE LIST THAT INCLUDES NAME, ADDRESS,
SOCIAL SECURITY NUMBER, AND AMOUNT PAID. PLEASE MAKE COPY
OF BLANK FORM FOR 2ND-3RD-4TH QTR. FILINGS.**

Individuals who are not employers and are engaged in an occupation within the Borough are subject to the tax. This includes professionals, independent contractors, self-employed, etc. Businesses are prohibited from withholding the total tax in a lump sum.

MAKE CHECK PAYABLE AND REMIT TO:

Legal Tax Service, Inc.

P.O. Box 10060

Pittsburgh, PA 15236-6060

Phone: (412) 464-9555 Fax: (412) 464-2425